

LETTER OF AGREEMENT

(This form is a sample to inspire you to design one with your own legal counsel appropriate to your production, and is not to be taken as legal advice.)

between:

PRODUCTION COMPANY LTD.
Address
Telephone
Fax

AND

CATERING COMPANY LTD.
Address
Telephone
Fax

Date

This is to confirm that Catering Company Ltd. ("The Caterer") agrees to cater **"Film Production Adventure"** Television Movie for Production Company Ltd. ("The Production") for the period: Start Date - End Date.

The Caterer agrees to provide meals for cast and crew for Price plus tax per person and substantials for Price plus tax per person.

In addition, The Caterer will provide their own vehicle.

The Production agrees to supply tables and chairs and all beverages.

The Production agrees to provide The Caterer with a deposit of Amount.

With regard to changes in location, meal time and number of meals to be served, The Production agrees to give The Caterer best effort for twenty four (24) hours notice.

Invoices to be submitted weekly.

Signed and agreed,

Production Manager
on behalf of
PRODUCTION COMPANY LTD.

Name: _____
on behalf of
CATERING COMPANY LTD.

Date

Date